

MAME PD FUNDING APPLICATION - MEMBERS

DETAILS:

- The purpose of this fund is to supplement a MAME member's cost in attending conferences and workshops not organized by MAME that supports a multi-age philosophy
- Up to \$1500 will be allocated to this fund each year to a maximum of \$300/person depending on available funds
- Some or all associated costs may be funded depending on accessible funds
 - Reasonable travel expenses will be covered (some examples, but not limited or exclusive of, economy flight to out of province conference, cab fare to and from hotel and airport, bus fare for transportation from hotel to conference centre – applicable for out-of-town conference)
 - Conference fees (not including membership) – applicable for out-of-town conference and within Winnipeg
 - Accommodation (reasonable and appropriate as determined by MAME PD Committee) – includes conference days and one travel day before start of conference and one travel day after conference as required– applicable for out-of-town conference
 - Food (up to \$75/day) – applicable for out-of-town conference (if claimed food through other funding, food claim from MAME may not be accessed)

CRITERIA:

- Applicant must be a MAME member for a minimum of one year
- Applicant must apply at least one month prior to the conference/workshop
- The conference/workshop/school visit/professional growth opportunity must be relevant to multi-age settings
- Applicant may receive this funding once per school year but consideration will be given to those who have not yet previously applied for funds
- **IF** applying through divisional/school/other funding, applicant must use divisional/school/other funding first and then access MAME

PROCESS:

- Applicants must complete "Application for PD Funding" by April 30th of the current school year (September-August)
- Funding will be granted based on criteria and on a first come-first served basis. First vote will occur on or after September 30th of each school year and then occurs on going as applications are received.
- Applicants will be reimbursed funds upon completion of the activity once the following are submitted
 - A newsletter article for MAME which makes note of any particular strategies/techniques that other multi-age teachers would be interested in hearing about or an article that summarizes the activity.
 - Original receipts that are submitted to MAME
 - "Funds Reimbursement" form filled out completely
 - Photocopied receipts for funds that were accessed through another organization (school/division) – if necessary
 - Copy of reimbursement form used to access funds through another organization (school/division) – if necessary

MAME PD FUNDING APPLICATION – EXECUTIVE MEMBERS

DETAILS:

- The purpose of this fund is to supplement a MAME member's cost in attending conferences and workshops not organized by MAME that supports a multi-age philosophy
- Up to \$4000 will be allocated to this fund each year to a maximum of \$1000/person depending on available funds
- Some or all associated costs may be funded depending on accessible funds
 - Reasonable travel expenses will be covered (some examples, but not limited or exclusive of, economy flight to out of province conference, cab fare to and from hotel and airport, bus fare for transportation from hotel to conference centre – applicable for out-of-town conference)
 - Conference fees (not including membership) – applicable for out-of-town conference and within Winnipeg
 - Accommodation (reasonable and appropriate as determined by MAME PD Committee) – includes conference days and one travel day before start of conference and one travel day after conference as required– applicable for out-of-town conference
 - Food (up to \$75/day) – applicable for out-of-town conference (if claimed food through other funding, food claim from MAME may not be accessed)

CRITERIA:

- Applicant must be an Executive MAME member for a minimum of two years
- Applicant must apply at least one month prior to the conference/workshop
- The conference/workshop/school visit/professional growth opportunity must be relevant to multi-age settings
- Applicant may receive this funding once per school year but consideration will be given to those who have not yet previously applied for funds
- **IF** applying through divisional/school/other funding, applicant must use divisional/school/other funding first and then access MAME

PROCESS:

- Applicants must complete "Application for PD Funding" by April 30th of the current school year (September-August)
- Funding will be granted based on criteria and on a first come-first served basis. First vote will occur on or after September 30th of each school year and then occurs on going as applications are received.
- Applicants will be reimbursed funds upon completion of the activity once the following are submitted
 - A newsletter article for MAME which makes note of any particular strategies/techniques that other multi-age teachers would be interested in hearing about or an article that summarizes the activity.
 - Original receipts that are submitted to MAME
 - "Funds Reimbursement" form filled out completely
 - Photocopied receipts for funds that were accessed through another organization (school/division) – if necessary
 - Copy of reimbursement form used to access funds through another organization (school/division) – if necessary

APPLICATION FOR PD FUNDING

Name:	Date:
Home Address:	Email:
Home Number:	Work Number:
School:	Grade(s)

Are you a current member of MAME?

YES		NO	
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How long have you been a MAME member?

<1 year		1-2 years		3+ years	
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Are you a current Executive of MAME?

YES		NO	
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Which fund are you applying for?

Members PD		Executive PD		Special Project	
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Title of conference:	
Location of conference (including address):	
Conference dates:	Dates including travel:
Travel plans/itinerary:	

How does this session relate to multiage teaching/learning and your current teaching assignment?

Are you applying to receive funds from any other organization? If so, which organization and for how much?



APPLICATION FOR PD FUNDING

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Conference Costs	Requested from other sources (divisional/school)	Request from MAME
Conference fees (excluding membership)		
Accommodation		
Flight		
Other transportation (if necessary) e.g. cab fare, shuttle, bus		
Food (up to \$75/day) if claimed under another source this cannot be used to "top-up" the remaining difference		
TOTAL AMOUNT REQUESTED	\$	\$

Applicant Name

Applicant Signature

Date

Thank you for your interest in accessing Professional Development Funds from MAME. You will be notified within 10 working days.



PD FUNDS REIMBURSEMENT

Conference Costs	Requested from other sources (divisional/school)	Request from MAME
Conference fees (excluding membership)		
Accommodation		
Flight		
Other transportation (if necessary) e.g. cab fare, shuttle, bus		
Food (up to \$75/day) if claimed under another source this cannot be used to "top-up" the remaining difference		
TOTAL AMOUNT REQUESTED	\$	\$

Applicant Name

Applicant Signature

Date

Ensure you include:

- Original receipts for funds to be reimbursed by MAME
- Form filled
- Photocopied receipts of receipts submitted to other organizations (if applicable)
- Copy of reimbursement form submitted to other organizations (if applicable)
- Electronic copy of summary/strategies article to be used in the MAME newsletter – pictures are great to add to our members' understanding of what you learned at the workshop/conference

MAME SPECIAL PROJECTS GRANT

DETAILS:

- The purpose of this fund is to support and encourage professional collaboration among multi-age teachers
- Teachers may be creative in coming up with collaborative projects
- Up to \$3000 will be allocated to this fund each year. This whole amount may be used to fund only one project/application form which involves several teachers **or** two or more projects application forms with combined projects sums totally a maximum of \$3000

CRITERIA:

- Applicant must be a MAME member for a minimum of two years
- This collaborative project must be relevant to multi-age settings and application must clearly state project outcomes and multi-age application
- Applicant may receive this funding once per school year but consideration will be given to those who have not yet previously applied for funds
- **IF** applying through divisional/school/other funding, applicant must use divisional/school/other funding first and then access MAME

PROCESS:

- Applicants must complete “Application for Funding” by April 30th of the current school year (September-August)
- Funding will be granted based on criteria and on a first come-first served basis. First vote will occur on or after September 30th of each school year and then occurs on going as applications are received.
- Applicants will be reimbursed funds upon completion of the activity once the following are submitted
 - A newsletter article for MAME which makes note of any particular strategies/techniques that other multi-age teachers would be interested in hearing about or an article that summarizes the activity.
 - Original receipts that are submitted to MAME
 - “Funds Reimbursement – Special Project Grant” form filled out completely
 - Photocopied receipts for funds that were accessed through another organization (school/division) – if necessary
 - Copy of reimbursement form used to access funds through another organization (school/division) – if necessary

APPLICATION FOR SPECIAL PROJECT GRANT PAGE 1 OF 2

Primary Applicant:	Date:
Home Address:	Email:
Home Number:	Work Number:
School:	Grade(s)

Are you a current member of MAME?

YES		NO	
<1 year		1-2 years	
YES		NO	

How long have you been a MAME member?

3+ years		
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Are all participants members?

How many are MAME members

Title of project:	
Date(s) of project:	
Other Participants	School/Teaching Assignment

Describe Project – Include outcomes, how this project relates to multi-age teaching/learning, how you plan to incorporate collaboration among teachers (use additional page if needed)?

Are you applying to receive funds from any other organization? If so, which organization and for how much?



APPLICATION FOR SPECIAL PROJECT GRANT PAGE 2 OF 2

Outline of funds needed e.g. book set \$125 Release time \$75x3= \$225	Requested from other sources (divisional/school)	Request from MAME
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
TOTAL AMOUNT REQUESTED	\$	\$

Applicant Name

Applicant Signature

Date

Thank you for your interest in accessing Special Project Grant Funds from MAME. You will be notified within 10 working days



SPECIAL PROJECT GRANT REIMBURSEMENT

Outline of how funds are used	Requested from other sources (divisional/school)	Request from MAME
TOTAL AMOUNT REQUESTED	\$	\$

Applicant Name

Applicant Signature

Date

Ensure you include:

- Original receipts for funds to be reimbursed by MAME
- Form filled
- Photocopied receipts of receipts submitted to other organizations (if applicable)
- Copy of reimbursement form submitted to other organizations (if applicable)
- Electronic copy of summary/strategies article to be used in the MAME newsletter – pictures are great to add to our members’ understanding of what you and your students learned through the special project grant